

Internship in EU project management

Ecsite is the European network of science centres and museums. We represent more than 350 organisations across Europe and the world, active in science engagement: communicating scientific subjects and skills to the public and facilitating democratic dialogue between science and society. Our friendly, cosmopolitan Brussels office is looking for an intern to work alongside the project management team. This is a great opportunity for someone looking for experience in project management, finding out how EU-funded projects function and experiencing the dynamic field of science communication and museums.

Profile

- Undergraduate degree, Masters a plus
- Excellent English language skills
- Excellent organisational skills
- Excellent writing skills
- Social media savvy
- Ability to synthesise, organise and present ideas
- Interest and love for science communication/museum field
- Ability to work as a team

Role

You will be working alongside the project management team assisting with the successful management of EU funded projects. Some of the tasks may include but are not limited to:

- Assisting in organising events
- Disseminating project results through various channels including social media
- Liaising with project partners
- Writing articles/deliverables
- Attending events/conferences
- Some travel within Europe might be required

You will be mostly working on the following projects: ERC=ScienceSquared, Sparks, Hypatia, Sea Change

Duration

Preferable duration is 6 months, can be negotiated. Preferable starting date as soon as possible.

Placement venue

Avenue Louise 89, 1050 Ixelles, Belgium

Interested?

Email your CV and a cover letter to Maria Zolotonosa, Senior Project Manager at mzolotonosa@ecsite.eu

Apply **by 26th February 2017 18:00 CET**. Shortlisted applicants will be interviewed (Skype possible) in the week starting 27 February.