

## Events and communications internship opportunity for students

Ecsite is the European network of science centres and museums. We represent more than 350 organisations across Europe and the world, active in what we call 'science engagement': communicating scientific subjects and skills to the public and facilitating democratic dialogue between science and society. Our friendly, cosmopolitan Brussels office is looking for one events and communications intern whose missions will include attending our flagship [annual conference](#) in June.

### Profile

- Excellent written English
- Excellent organisational skills
- Proficiency on social media, in particular Twitter
- Ability to synthesise, organise and present ideas
- Interest for web and print media. Experience in writing for these is a plus
- Curiosity. Note: no background in 'hard sciences' required
- Ability to work as a team
- Current enrolment for a higher education course allowing internships, preferably master's degree or events planning training

### Projects and tasks

- **Ecsite Awards:** promotion, planning of the ceremony, coordination with Chair of Jury
- **Social media:** community management leading up to the conference and full-time during the conference (onsite!)
- **EXTRA:** assist with the re-launch of a touring exhibitions database
- **Resources:** help build a pool of science engagement resources in a redeveloped online repository
- **Others:** assist with other tasks of the Events and Communications team, like our monthly magazine Spokes and conference logistics

### Why join?

- **Take part in the Ecsite Conference**, the largest of its kind in Europe, bringing together 1,000 professionals
- Assist in the **planning of large-scale international events**
- Apply your **community management skills**
- Get a glimpse of the **Brussels EU-scene**
- **Enjoy** our office's friendly atmosphere

### Duration

Minimum: beginning of April to mid June 2016, full time

Maximum: beginning of March to end of August, full time

### Placement venue

Avenue Louise 89, 1050 Ixelles, Belgium + one week in Graz, Austria

### Interested?

Email your CV and a brief cover letter to Julie Becker, Communications and events Manager ([jbecker@ecsite.eu](mailto:jbecker@ecsite.eu)). Don't hesitate to call for more details (+32 2 649 73 83).

Apply **by the end of Wednesday 27 January**. Shortlisted applicants will be interviewed (Skype possible) in the week starting 1 February and will undergo a short written test.

*Please note that this is an unpaid internship.*