



2019 Ecsite Conference

6-8 June 2019, Copenhagen, Denmark

Business Bistro

GENERAL TERMS AND CONDITIONS

Disclaimer

- Neither Ecsite nor Experimentarium, the 2019 Conference host, are responsible for loss or damage to the exhibitors' material, before, during and after the Conference. Therefore, neither Ecsite nor Experimentarium are responsible for any materials left behind by the exhibitors after Sunday 9 June 2019.
- The Experimentarium is exempted from the liability relating to both picking up operation and custody of those goods and equipment to be used for the purpose of the event which are delivered to the Experimentarium before the starting date of the event and/or picked up once the latter is concluded. The Experimentarium is also exempted from any liability regarding any object/material the exhibitor may have either forgotten after the conclusion of the event or unpicked during the dismantling of the exhibition.
- Neither Ecsite nor Experimentarium are responsible for injuries to workers during the set-up or break down of the exhibition. We urgently ask all of our exhibitors to encourage their staff, co-workers and suppliers to comply to the highest standards in health and safety at work. The Danish law applies in case of incidents and accidents.
- Exhibitors are solely responsible for the shipment of the materials and goods used in their booth and for dealing with Danish import customs facilities.
- Ecsite reserves the right to make changes in the location of a booth due to organisational reasons.
- Exhibitors must abide by the instructions provided by Ecsite regarding the construction, maintenance, etc. of the booth and any furniture used.
- If an additional structure is to be erected, plans showing the details of the structure must be submitted at least 30 days prior the scheduled opening of the show.
- The exhibitor is responsible for any damage to the booth.
- Promotional material cannot be placed on walls, columns, tables or any other surface that is not part of the space rented by the exhibitor.
- The company/institution that has rented the booth space is solely responsible for any damage to the floors, walls, columns and/or any other element of the rented space.
- Promotional or sales activities are only allowed inside the booth space. They are forbidden in the corridors, the coffee corners, the catering areas, the workshop rooms, etc. of the Business Bistro or the Experimentarium. Exception can be made with a special agreement with Ecsite.
- In case of proven professional error/fault, the liability of Ecsite is limited to the refunding of funds received for booth rental. Any dispute arising from the execution of this invoice will be settled under Belgian law. The courts of law of the district of Brussels are exclusively competent to take cognizance of any possible disputes.
- The Business Bistro fees are subject to the European VAT Directive.

Terms of Payment

- The payment of the booking is due within 14 days of invoice date. Within this time, booth assignment is secured. Ecsite reserves the right to reassign booths in case of late payment. Only exhibitors booking a booth before 04.04.2019 AND paid in full will be listed in the final programme.
- All charges are due before services are performed.
- Please note that customer bears transfer charges.

Cancellation Policy

All cancellations must be requested in writing only to rdacunha@ecsitem.eu

- **Before 17 April:** Ecsite will refund 100% of the payment.
- **Between 17 April and 21 May:** Ecsite will refund 50% of the payment.
- **After 21 May:** No refund will be issued for cancellation.
- Any confirmed exhibitor who is a **no-show** will not be eligible for a refund and will stay liable for the full exhibition fee.



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Privacy

- Ecsite will receive personal data of the participants. Ecsite will process the received personal data as data controller. For the performance of the contract or to comply with legal obligations, the personal data may be transferred to selected third parties. Ecsite ensures that the received personal data of the participants is being processed and transferred in accordance with the provisions and principles of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC ("GDPR"). According to the GDPR, the participant shall always have the right to request data access, inspection, data rectification or erasure, information, data portability, objection, limitation to the processing of the data relating to him and to be forgotten upon written request, in accordance with the applicable legal provisions. For more information about this subject, we refer to our privacy policy, which can be consulted on www.ecsite.eu. For any questions, requests or complaints about privacy: info@ecsite.eu