

## **Minutes of the Ecsite Annual General Meeting 2018**

**Friday, June 8<sup>th</sup>, 2018**  
**15h45 – 17h00 CET**

### **International Conference Centre Geneva (CICG)**

Rue de Varembé 17  
1211 Geneva, Switzerland  
Room 01

#### **1. Welcome by Herbert Mürder, President of Ecsite**

Herbert Mürder welcomes delegates to the 2018 Ecsite Annual General Meeting.

#### **2. Verification of the quorum**

The meeting is declared quorate by Herbert Mürder with 94 of Ecsite's 266 Full Members present.

#### **3. Designation of the Chairperson of the Annual General Assembly Meeting, of the Secretary, of the two Protocol Officers and of the election Scrutineers**

The President of Ecsite designates Brigitte Coutant, Ecsite Honorary Fellow, as independent Chairperson of the Annual General Meeting.

Brigitte Coutant designates Cristina Paca as Secretary. She nominates Maria Zolotonosa and Suzana Filipecki Martins as Scrutineers. She suggests Bärbel Auffermann (Stiftung Neanderthal Museum, Germany) and Wolfgang Muchitsch (Universalmuseum Joanneum, Austria) as Protocol Officers, both approved by the Assembly.

#### **4. Comments on the Minutes of the Annual General Assembly 2017 as approved by the 2017 Protocol Officers**

There are no comments on the Minutes of the Annual General Meeting 2017 as approved by the 2017 Protocol Officers. The Minutes of the Annual General Meeting 2017 are adopted unanimously.

#### **5. Activity report 2017**

##### **5.1 – Presentation by Herbert Mürder, President of Ecsite**

Herbert Mürder presents the main activities of Ecsite during the previous year. He begins his overview by mentioning two successful Ecsite events held in 2017: the Ecsite Annual Conference "Life

Everywhere” that took place in Porto, Portugal on 15-17 June 2017 with 1,058 participants in attendance and the Directors Forum held in Paris, France on 4-6 October 2017.

Regarding communication tools, he commends the work of the Editorial Committee of Spokes – Ecsite’s online magazine, a publication whose popularity is growing constantly as shown by its more than 7,700 subscribers.

Herbert Munder goes on to present the efforts invested in European and international cooperation, touching on the interesting discussions related to the United Nation’s Sustainable Development Goals had at the 2017 Science Centre World Summit held in Tokyo, Japan in November 2017, and on several Horizon 2020 projects in which Ecsite and its members are involved. In connection to this, he highlights current advocacy efforts carried out by Ecsite and its members to ensure that the funding strand “Science with and for Society” and its science engagement principles continue to exist in the next EU Research and Innovation Programme FP9.

To conclude, Herbert Munder invites members to consult the Ecsite Annual Report 2017, a publication for Ecsite members, for a in-depth overview of the main activities of Ecsite.

## **5.2 – Questions and vote**

No questions are raised. The activity report 2017 is accepted unanimously.

## **6. Financial report 2017**

### **6.1 – Presentation by Tapio Koivu, Treasurer of Ecsite**

Tapio Koivu presents the financial activity of Ecsite in 2017, as detailed for Full Members in the AGM booklet.

He outlines the Income and Cost for 2017 according to their main categories. He notes that the three largest sources of income are the Annual Conference with its Business Bistro, the collaborative projects, and the membership fees, while the two largest sources of cost are, correspondingly, the Annual Conference with its Business Bistro, and collaborative projects. Costs of the Head Office are the third largest cost category; Tapio Koivu stresses that this is to be expected as this category also includes the salary costs for the hours of work performed by Ecsite employees for the Annual Conference, the Directors Forum and communication activities. He also remarks that, in this assessment, income from collaborative projects excludes income redistributed to Ecsite members acting as Third Parties or subcontractors.

Overall, the income is 2.190.825€ while cost amounts to 1.971.715€, resulting in EBITDA (earnings before interest, taxes, depreciation, and amortization) of 219.110€ and a positive overall gain of 147.010€.

Tapio Koivu goes on to discuss the Reserve, noting that in 2017 a provision of 95.000€ for EU audits was taken back and a provision of 58.000€ for new EU audits was made. Moreover, the Ecsite Board made a provision of 83.000€ for advocacy work for the next EU Research and Innovation Programme FP9. With the 2017 profit carried over, the current Available Reserve stands at 502.250€.

He states that the audit report gives a clean statement of health for Ecsite’s financials, with a healthy Reserve in place in case of unforeseen developments in the coming years.

Tapio Koivu ends by thanking Jean-Baptiste Desbois (Cité de l'espace, France) for his service as Treasurer of Ecsite until October 2017.

## **6.2 – Questions and vote**

No questions are raised. The Assembly unanimously approves the 2017 financial report.

## **7. Election of the Ecsite Board 2018-2019**

In 2018, four positions are open on the Ecsite Board. Five candidates stand for election and introduce themselves and their organisations in front of the General Assembly.

As a result of the voting process, four of the candidates are elected. Brigitte Coutant therefore confirms the newly elected members of the Ecsite Board:

Elected:

### **Consorti del Museu de Ciències Naturals de Barcelona**

Barcelona, Spain

Represented by:

Anna Omedes, Director

Votes: 78

### **Heureka, The Finnish Science Centre**

Vantaa, Finland

Represented by:

Tapio Koivu, Chief Executive Officer

Votes: 86

### **NOESIS, Thessaloniki Science Center and Technology Museum**

Thermi, Thessaloniki, Greece

Represented by:

Thanassis Kontonikolaou, Director General

Votes: 61

### **Science Museum Group**

London, United Kingdom

Represented by:

Helen Jones, Director of Strategy and International

Votes: 71

Two votes are declared void.

## 8. Budget 2018

### 8.1 – Presentation by Tapio Koivu, Treasurer of Ecsite

Tapio Koivu begins by mentioning that the Budget 2018 has to be approved by the General Assembly as a requirement of Belgian regulation. He notes that the financials presented now are more positive than those presented to members at the AGM 2017. He goes on to outline several differences between the current figures and those presented in 2017.

Annual Conference and Business Bistro 2018 income and costs can now be estimated more accurately and both higher income and higher costs, related to higher attendance, are predicted. There is a slight increase in Personnel Head Office costs due mostly to the salary costs related to the Directors Forum being moved back to this category. Significant change is noticeable regarding collaborative projects: since AGM 2017, Ecsite won three additional new projects which have now been included in the Budget 2018.

Ecsite now expects estimated EBITDA (earnings before interest, taxes, depreciation, and amortization) of 98.950€, a sum greater than initially forecast at AGM 2017 (50.550€) but lower than that of 2017 (219.110€).

Tapio Koivu stresses that the financial situation for 2018 is strong and positive.

### 8.2 – Questions and vote

No questions are raised. The Assembly unanimously approves the Budget 2018.

## 9. Budget and membership fees 2019

### 9.1 – Presentation by Tapio Koivu, Treasurer of Ecsite

#### Budget 2019

In terms of income, Tapio Koivu points out that income from membership fees is estimated to remain at the same level as now, pointing to Ecsite's healthy membership structure. The 2019 Annual Conference and Business Bistro is forecast to result in gains similar to previous years. The most significant change he observes is in connection to collaborative projects where the overall income foreseen is smaller than in previous years due to more projects scheduled to end than to start.

No significant changes are predicted in the main cost categories compared to previous years.

#### Membership fees 2019

Tapio Koivu remarks that the membership fees that will be applied in 2019 have to be approved by the General Assembly. He notes that a single adjustment is necessary: the Internal Regulations (Article 3.5) index membership fees to the inflation rate of the Eurozone, expected by Eurostat to be 1.7% in 2019.

Tapio Koivu proposes to the General Assembly to adopt the Board's suggestion and apply this index to the membership fees 2019.

### 9.2 – Questions on the budget and vote on membership fees 2019

No questions are asked on the budget.

The membership fees 2019 are adopted by a majority in a vote by show of hands. There are 4 abstentions.

### Membership fees 2019

Turnover	NON-PROFIT		FOR PROFIT	
	FULL	ASSOCIATE	SUSTAINING	
			Company	One-person company
< 1 million €	760 €	430 €	860 €	430 €
1 million € - 4.999.999 €	1.525 €			
5 million € - 14.999.999 €	2.030 €			
15 million € and over	3.050 €			

### 10. Miscellaneous – Promotion of Directors Forum 2018

Anna Omedes (Museu de Ciències Naturals de Barcelona, Spain) presents the upcoming Directors Forum 2018. This event will be focused on science engagement organisations as citizen labs and will be co-hosted by Museu de Ciències Naturals de Barcelona and Barcelona Science Programme, a Barcelona City Council initiative with significant expertise on the topic of this year's edition. Anna Omedes highlights the opportunities for networking, excellent keynote speakers, and a cycling field trip to two nearby Barcelona citizen labs. She mentions that registrations are now open and invites members to consult the programme on the Ecsite website.

Herbert Mürder's closing remarks thank the members for their attendance and invite them to join advocacy efforts for the next EU Research and Innovation Programme FP9.

### 11. Close of the meeting

Brigitte Coutant closes the meeting at 17h00.

Signed:

Date:

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**Herbert Mürder**  
President of Ecsite

Signed:

Date:

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Bärbel Auffermann  
Protocol Officer

Signed:

Date:

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Wolfgang Muchitsch  
Protocol Officer

**Ecsite Annual General Meeting  
Geneva, Switzerland, June 8<sup>th</sup> 2018**

**Present**

<b>No.</b>	<b>Country</b>	<b>Full member organisation</b>	<b>Represented by</b>
1	Austria	FRida & freD - The Graz Children's Museum	Jörg Ehtreiber
2	Austria	Joanneum Universal Museum	Wolfgang Muchitsch
3	Austria	The Children's University of the University of Innsbruck	Sylvia Prock
4	Belgium	Royal Belgian Institute of Natural Sciences	Camille Pisani
5	Belgium	Technopolis, the Flemish Science Centre	Nellie Konijnendijk
6	Belgium	KU Leuven Science Communication	Lothe Ramakers
7	Belgium	Université Libre de Bruxelles - INFORSCIENCES Department	Jérôme De Schauwers
8	Czech Republic	Středisko společných činností AV ČR, v.v.i.	Roman Ondracek
9	Czech Republic	Techmania Science Center	Vlastimil Volak
10	Denmark	Experimentarium	Kim Gladstone Herlev
11	Denmark	Natural History Museum, Aarhus	Henrik Sell
12	Denmark	Naturama	Mette Thybo
13	Estonia	AHHAA Science Centre Foundation	Pilvi Kolk
14	Finland	Heureka - The Finnish Science Centre	Tapio Koivu
15	Finland	Pilke Science Centre	Heikki Hepoaho
16	France	Air and Space Museum	Anne-Catherine Robert-Hauglustaine
17	France	Amcsti	Sébastien Soubiran (proxy)
18	France	CCSTI Grenoble - La Casemate	Audrey Korczynska
19	France	Citéco - Cité de l'Economie et de la Monnaie	Philippe Gineste
20	France	Cité de l'Espace - SEM SEMECCEL	Laurent Chicoineau (proxy)
21	France	Fonds de dotation Universcience Partenaires	Alain Coine
22	France	Le Vaisseau	Sabine Ischia
23	France	Nausicaa - Centre National de la Mer	Florence Huron
24	France	Quai des savoirs	Laurent Chicoineau
25	France	universcience	Bruno Maquart
26	France	Université de Strasbourg / Jardin des Sciences	Sébastien Soubiran
27	Germany	DASA	Bernd Holtwich
28	Germany	experimenta - Science Center der Region Heilbronn-Franken gGmbH	Christian Sichau
29	Germany	Mathematikum e.V.	Albrecht Beutelspacher
30	Germany	phæno gGmbH	Michel Junge
31	Germany	Phänomena	Achim Englert
32	Germany	Science Center Spectrum - Stiftung Deutsches Technikmuseum Berlin	Christian Neuert
33	Germany	State Museum Nature and Man	Ursula Warnke
34	Germany	Stiftung Erlebnismuseum Foerdertechnik	Konstantin Eck
35	Germany	Stiftung Neanderthal Museum	Bärbel Auffermann
36	Germany	Universum Managementges GmbH	Herbert Münder
37	Germany	Völklinger Hütte World Heritage Site	Meinrad Maria Grewenig
38	Germany	Westphalian Horse Museum	Sybill Ebers
39	Greece	Museum of Education & Museum Collection of Helene Glykatzí-Ahrweiler - University of Crete	Konstantino Karras
40	Greece	Science Center of Thessaloniki & Technology Museum	Athanasios Kontonikolaou
41	Italy	Fondazione IDIS - Città della Scienza	Luigi Amodio



<b>No.</b>	<b>Country</b>	<b>Full member organisation</b>	<b>Represented by</b>
42	Italy	MAcA Environmental Museum	Paolo Legato
43	Italy	MUSE - Museo delle Scienze	Antonia Caola
44	Italy	National Institute for Nuclear Physics	Vincenzo Napolano
45	Italy	Psiquadro scarl	Leonardo Alfonsi
46	Italy	Sissa Medialab srl	Enrico M. Balli
47	Italy	Trieste International Foundation for Progress and Freedom of Sciences	Paola Rodari
48	Italy	Xké? Il laboratorio della curiosità	Caterina Ginzburg
49	Latvia	Latvian Association of Science Centers - LZCA	Pilvi Kolk (proxy)
50	Luxemburg	Luxembourg Science Center	Nicolas Didier
51	Netherlands	Museon	Marie Christine van der Sman
52	Netherlands	Museumplein Limburg	Hans Gubbels
53	Netherlands	NEMO Science Museum	Michiel Buchel
54	Netherlands	Rijksmuseum Boerhaave	Amito Haarhuis
55	Netherlands	Science LinX – University of Groningen	Renske de Jonge
56	Netherlands	Space Expo	Rob van den Berg
57	Netherlands	VSC-Association of science centres and science museums	Alex Verkade
58	Norway	Northern Norwegian Science Centre	Tove Marienborg
59	Norway	Norwegian Museum of Science and Technology	Jan Alfred Andersson
60	Norway	Vilvite, Bergen Vitensenter AS	Svein Anders Dahl
61	Poland	Centrum Nauki EXPERYMENT w Gdyni	Natalia Gryzwacz-Leszko
62	Poland	Instytucja Kultury "EC1 Łódź - Miasto Kultury	Pawel Zuromski
63	Poland	Poznanski Park Naukowo-Technologiczny Fundacji UAM	Joanna Kiersztejn
64	Portugal	Centro Ciencia Viva de Bragança	Luis Azevedo Rodrigues (proxy)
65	Portugal	Centro Ciência Viva De Lagos	Luis Azevedo Rodrigues
66	Portugal	Centro Ciência Viva do Algarve	Luis Azevedo Rodrigues (proxy)
67	Portugal	Exploratorio-Centro Ciência Viva de Coimbra	Paulo Trincao
68	Portugal	Fabrica Science Centre University of Aveiro	Ana Maria Jesus Rodrigues
69	Portugal	Instituto de Tecnologia Química e Biológica ITQB NOVA	Luis Azevedo Rodrigues (proxy)
70	Portugal	Museu de História Natural e da Ciência da Universidade do Porto	Maria João Fonseca
71	Portugal	Pavilhão do Conhecimento - Ciência Viva	Ana Noronha
72	Romania	Bucharest Science Festival	Toma Patrascu
73	Slovenia	Ustanova Hisa eksperimentov - The House of Experiments	Miha Kos
74	Slovenia	Zavod Kersnikova (Kersnikova Institute)	Klemen Kristan
75	Spain	Barcelona Ciència - Institut de Cultura de Barcelona	Anna Omedes (proxy)
76	Spain	Ciutat de les Arts i les Ciències - Museu de les Ciències Príncep Felipe	Anna Omedes (proxy)
77	Spain	Fundació Bancària "la Caixa" (CosmoCaixa Barcelona)	Lluís Noguera
78	Spain	Fundación Conjunto Paleontológico de Teruel-Dinópolis	Ernesto Páramo (proxy)
79	Spain	Institut de Ciència de Materials de Barcelona (ICMAB)	Anna May
80	Spain	Mudic-VBS-CV	Luis Azevedo Rodrigues (proxy)
81	Spain	Museos Científicos Coruñeses	Francisco Franco
82	Spain	Museu de Ciències Naturals de Barcelona	Anna Omedes
83	Spain	National Museum of Natural History	Ernesto Páramo (proxy)
84	Spain	Parque de las Ciencias	Ernesto Páramo
85	Sweden	Tekniska Museet-The National Museum of Science and Technology	Peter Skogh
86	Switzerland	CERN – the European Laboratory for Particle Physics	Emma Sanders

<b>No.</b>	<b>Country</b>	<b>Full member organisation</b>	<b>Represented by</b>
87	Switzerland	Earth Focus Foundation	Nicola Spafford Furey
88	Switzerland	focus Terra, ETH Zürich	Ulrike Kastrup
89	Switzerland	Raumschuff	Hanna Sathiapal
90	Switzerland	Swiss Science Centre Technorama	Thorsten-D. Künnemann
91	United Kingdom	Edinburgh International Science Festival	Gillian Duncan
92	United Kingdom	International Centre for Life	Linda Conlon
93	United Kingdom	Museum of London	Sharon Ament
94	United Kingdom	Science Museum Group	Helen Jones
95	United Kingdom	The Association for Science and Discovery Centres	Penny Fidler
96	United Kingdom	The Natural History Museum	Jim Broughton
97	United Kingdom	Wellcome Genome Campus – Connecting Science	Kenneth Skeldon