Ecsite 2023 Conference – Call for proposals scoring rubric

CRITERIA – ALL PROPOSALS

	1 (Poor)	2 (Fair)	3 (Good)	4 (Very good)	5 (Excellent)
Proposal description	The proposal cannot be assessed due to missing information	The session is described incoherently, and the information given is incomplete.	The proposal is written comprehensibly and includes all required information.	The proposal is described well, in full detail. It is written clearly and consistently.	The proposal is described well, in full detail. It is written attractively and is highly readable, clear and consistent.
Session content	The proposal addresses a topic that is not relevant to the field or has been already sufficiently explored.	The proposal addresses a topic that is not new or too narrow but still relevant to the field. The proposed content is limited to project or product presentations.	The proposal addresses a specific topic that is not new but relevant to the field. The content is presented from a critical perspective	The proposal presents a compelling problem or pertinent topic with the potential to lead the field in new directions or deepen our understanding of pressing issues.	The proposal presents a compelling problem or pertinent topic that was never or is rarely discussed at the Conference. It has the potential to lead the field in new directions or deepen our understanding of pressing issues.
Equity, diversity and inclusion	The session topic goes against Ecsite's values of diversity and inclusiveness.	Speakers are similar in terms of background, age, gender, nationality, societal and educational backgrounds or coming from the same institutions.	Speakers are similar in terms of background, gender, age, nationality, societal and educational background or come from the same institution, but a fair justification for this is provided.	The session brings together speakers with a wide range of backgrounds, opinions, ideas and skills, from various types of organisations and a diverse set of stakeholder profiles.	The session brings together speakers with a wide range of backgrounds, opinions, ideas and skills, from various types of organisations and a diverse set of stakeholder profiles. The topic is pushing Ecsite's community towards more diversity and inclusion.

ecsite

Ecsite 2023 Conference – Call for proposals scoring rubric

Alignment with Ecsite Strategy	The proposal is not at all aligned with the Ecsite strategy and its strategic commitments and does not contribute to it in any way.	The proposal addresses a topic that may be aligned with the Ecsite Strategy, though it does not mention it explicitly.	The proposal is not aligned with the Ecsite Strategy but addresses a relevant topic that can contribute to Ecsite's strategy.	The proposal is directly aligned with the Ecsite Strategy and its strategic commitments.	The proposal is fully aligned with Ecsite Strategy and its strategic commitments. The proposed session contents are actively contributing to the implementation of the strategy.
Session Format	The format proposed for the session cannot be implemented.	There is a mismatch between the format and the overall content and purpose of the session, requiring radical change.	The format proposed is aligned with the content and purpose of the session but does not fully engage the participants in peer learning or discussion	The format proposed is aligned with the content and purpose of the session and is focused on fully engaging participants in peer learning or discussion.	A new and innovative approach and format match the session's content excellently. Will push the audience to think, share, learn and engage differently.

EXTRA CRITERIA – PRE-CONFERENCE WORKSHOP

Workshop Structure	Information on the workshop structure is missing and so it cannot be assessed if it justifies a full day workshop.	Structure information is limited, and it is unclear how it matches the content. And/or It doesn't justify a full day workshop	While there is enough information about the workshop structure, there is a misalignment between the suggested activities and the content and/or it is unclear whether a day workshop is justified.	The workshop structure is clearly outlined but it needs minor adjustments in terms of timing and/or content. It justifies the full day workshop	The workshop structure is realistic, clearly outlined and fully aligned with the content. It justifies the full day workshop.

ecsite