

Communications and Events internship opportunity for students

Ecsite is the European network of science centres and museums. We represent more than 320 organisations across Europe and the world, active in what we call 'science engagement': communicating scientific subjects and skills to the public and facilitating democratic dialogue between science and society. Our friendly, cosmopolitan Brussels office is looking for one communications and events intern whose missions will include attending our flagship Conference in June.

Profile

- Excellent written English
- Proficiency on social media, in particular Twitter
- Ability to synthesise, organise and present ideas
- Interest for web and print media. Experience in writing for these is a plus
- Curiosity. Note: no background in 'hard sciences' required
- Excellent organisational skills
- Ability to work as a team
- Current enrolment for a higher education course allowing internships, preferably master's degree

Projects and tasks

- **Social media:** community management leading up to the conference and full-time during the conference (onsite!)
- **Spokes magazine:** relay news, edit articles, assemble and promote Ecsite's monthly digital magazine (latest issue [here](#)) and its yearly paper digest Spokes Panorama.
- **Others:** assist with other tasks of the Communications and events team

Why join?

- **Take part in the Ecsite Conference**, the largest of its kind in Europe, bringing together 1,200 professionals
- Apply your **community management skills**
- Assist in the **planning of large-scale international events**
- Get a glimpse of the **Brussels EU-scene**
- **Enjoy** our office's friendly atmosphere

Duration

Minimum: mid March to mid June 2020, full time

Maximum: beginning of March to end of August 2020, full time

Placement venue

Avenue Louise 89, 1050 Ixelles, Belgium + one week in Ljubljana, Slovenia

Interested?

Email your CV and a brief cover letter to Raquel da Cunha, Events and Communications Officer (rdacunha@ecsite.eu). Don't hesitate to call for more details (+32 2 649 73 83).

Apply **by the end of Sunday 3 November**. Shortlisted applicants will be interviewed (Skype possible) on 13 or 14 November and will undergo a short written test.

*Please note this is an **unpaid internship for students only** and an internship agreement with your place of study is needed. Some reimbursements of travel expenses are possible and will be discussed on a case-by-case basis.*